

# **VENDOR APPLICATION**

Thank you for your interest in retail space at the Citrus Summer Event Series. There will be 4 community events held at the California Citrus State Historic Park and will take place during the summer months of June - August 2019. All space will be contracted with Classic Coordinating Event Management through the Vendor Sales Department. Space is very limited and is not a guarantee so you are encouraged to submit your application as soon as possible. Applications will continue to be accepted until all space is full. All applications are to be filled out completely and must include sample booth photos and product/service photos or they will not be considered. You will be notified 30 days prior to the event if you are accepted.

#### **Event Dates & Hours:**

Wednesday, June 19<sup>th</sup>: Movie Night: Captain Marvel - Superhero Night 5 pm - 10 pm Saturday, July 6<sup>th</sup>: Route 66 Country Concert 2 pm – 11:00 pm Saturday, August 3<sup>rd</sup>: Hot Havana Nights Concert 2 pm - 11:00 pm Wednesday, August 14<sup>th</sup>: Movie Night: Dumbo - Vintage Circus Night 5 pm - 10 pm All participating vendors must comply and be open for business for the duration of the entire event. \*Event closes at 10 PM. Hours are subject to change

### **Space Information:**

- All space is outdoors.
- Space is offered in 10' increments pricing provided on application.
- Vendors must provide their own table, chairs, signage and booth lighting.

## **Booth Space Guidelines:**

- ALL booth displays must be neat in appearance with all boxes, packaging, garbage, etc. kept out of sight
- Business must be conducted within the confines of your booth space
- Display must incorporate the event theme

#### **Security:**

Security will be provided and will be roaming the entire festival area throughout the entire event. Vendors are responsible and recommended to secure their booths. CCEM will not be held responsible for loss or damage to any products, displays or other belongings at the event.

## **Set-up Information & Vendor Parking:**

• Information will be provided at a later date.

We look forward to receiving your application for the 2019 Citrus Summer Event Series.

For additional information, please contact:

Vendor Sales Department – 3840 Lemon St. Suite Riverside, CA 92501 Email citrusparkvendorsales@gmail.com





# **VENDOR APPLICATION**

Enjoy our introductory pricing for the first annual Citrus Summer Event Series! Citrus Park plans on adding many more premiere events at the park.

MAIN CONTACT (please complete) Name: \_\_\_\_\_ Position: Company: Website/Social Media Page: City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_ Telephone: ( ) - Email: Small Vendors: Carts & Crafters Food & Commercial \$150/1 Event \$250/1 Event ☐ \$250/2 Events \$400/2 Events \$400/3 Events & Get the 4th Event Free! \$750/3 Events & Get the 4th event free! Please check the events you would like to participate in: June 19th: Captain Marvel Movie Night 5 PM - 10 PM July 6th: Route 66 Country Concert 2 PM - 10 PM August 3rd: Hot Havana Concert Night 2 PM - 10 PM August 14th: Dumbo Movie Night 5 PM - 10 PM Terms of Agreement \* The term of this agreement runs for each paid and accepted event. \*Vendor is responsible for providing all required materials, documents and payments by the due dates. Food vendors must submit their food handler cards. \* Checks made payable to C.C.E.M., delivered to ATTN: Citrus Vendor Sales 3840 Lemon St. Riverside, CA 92501. \* For any additional information please contact Michael: citrusparkvendorsales@gmail.com **DISCLAIMER** Submission of this application does not guarentee you a spot at an events in the Citrus Summer Event Series. Should your application be accepted and approved for the event(s), our vendor sales team will contact you. We look forward to reviewing your application. For additional questions, please contact the sales department at citrusparkvendorsales@gmail.com Signature: Date: